

**Board of Directors Meeting Minutes**

**December 13, 2022 5:30 to 6:30 PM**

**Location: Story County Human Services Bldg., 126 S. Kellogg Ave Ames IA**

**Meeting called to order: 5:37pm**

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| **Members in attendance: Jack Friend, Kelly Polich, Kris Gross, Latifah Faisal, Abbie Schaffer**  **Executive Director-Anita Claman**  **Members absent: Eric Gebhart, Celeste Mortvedt & Wilma Pillot**  **Members of the public: Gina Wells & Christa Jergins-CCR&R, Peg Ragner & Erin Hall-YSS, David Ahrens-State ECI**  **Board**  **On Zoom: No one in attendance** | |
| **Adoption of Agenda; Moved by Faisal, second by Schaffer** | **MCU** |
| **Review and approve minutes from November 1, 2022 Moved by Gross, second by Polich** | **MCU** |
| **Public Forum**   * **Ms. Wells reported plans have not yet started for the next conference. Nap Sack grant of $10,000 was gone in 3 days.** |  |
| **Board Processing Committee report**  **Reviewed: Family Support Programming. Recommendation of the State to reduce to one FSP because population does not support multiple programs. The Board will need to develop a new RFP for FY24.** |  |
| **Children Service Committee report**   * **Review and Consideration of BooSt Grant Proposal for FY23 administered by CCR&R. Motion by Polich to approve with the recommended changes in red (Attachment C) and additional bullet point on page two “40% or more childcare assistance clients are prioritized after those who did not receive funding in FY22.” Second by Gross** * **Review and Consideration of Ericson Library funding request. Motion to approve by Polich, second by Schaffer** | **MCU**  **MCU** |
| **New Business**   * **Review of report and Consideration of recommended changes to Family Support Programs: Decrease FSP for FY24 to 1 program. Motion by Polich, second by Gross** * **Direction to Executive Director Claman to develop a new RFP for FY24 to be released spring of 2023. Motion by Polich, Second by Schaffer** * **Review and Consideration of Community Plan and approval to file with ECI State Administration. Motion to approve by Faisal, Second by Polich.** | **MCU**  **MCU**  **MCU** |
| **Old Business:**   * **Reviewed State Family Support Programs Report** |  |
| **Directors Report:**   * **ED Claman reported on activities in November and upcoming in December:** * **Met with Northwood principal on possible collaborations** * **Met with another ECI director and MICA to discuss Head Start and Child Care staffing and COVID-19 recovery** * **Collaboration with DCT/CPPC coordinator on combined meetings.** * **Contractor site visits have started** * **Ms. Claman has continuing DHS training through December (approximately 20 hrs of CEU’s)** * **Review of claims** * **BooSt Designation scheduled for February 21, 2023 via zoom.**   **Director meets with Designation team at 3:30pm**  **Community partners meet at 4:00pm. (A formal invitation will be sent to partners)**  **BooSt Board members meet from 5:30-7:00pm** |  |
| **Presentation by Special Guest: David Ahrens from State Early Childhood Iowa Board**  **Presentation by Peg Ragner and Erin Hall with YSS Stork NEST** |  |
| **Next Board Meeting: February 7, 2023 at 5:30**  **Location: Story County Human Services Center, 126 S. Kellogg Ave. Ames IA and Zoom** |  |
| **Adjournment of board meeting 7:00pm: moved by Faisal, second by Gross** |  |
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**The Americans with Disabilities Act requires BooSt to make reasonable accommodations for all individuals to attend meetings. Call 515-433-4892 or email: aclaman@boonecounty.iowa.org**