

2022 March Boost Board Meeting Notes

BooSt Together For Children Board Meeting Notes

March 1, 2022

Boone County Community Service Building

Meeting called to order at 6:03 pm

Board members in attendance: Anita Claman, Celeste Mortvedt, Eric Gebhart , Kelly Polich, Latifah Faisal, Laura Phipps, Ed Gillott (via zoom), Jack Friend

Public in attendance: None

Review and Approval of Meeting Agenda:

Motion : Latifah

2nd: Laura

Unanimous vote: Yes

Review and Approval of February Meeting Notes:

Correction to notes :

Motion : Kelly moved to add **“the executive director with the assistance of”**

2nd: Latifah

Unanimous vote: Yes

Directors Report:

- January 2022 Story County Auditor's month end report balanced with the BooSt Together for Children Early Childhood and School Ready Funds. Currently, School Ready fund has a balance of \$433,288.12 dollars accrual. Early childhood Fund has a balance of \$ 58,492.93. Both funds have received the third quarter deposit.
 - The Center for Child Care Resource is preparing to release the BooSt Grant to the Public following the March 1st BooSt Board of Directors Meeting ratification of the Grant.
 - Beginning Site Visits with revised Site Visit Monitoring sheet
 - Preparing Fiscal Year 2023 Request for Proposal to be placed on Website
 - Reviewing Budget to determine financial steps following BooSt Grant.
 - Center for Child Care Resource & Referral will follow up with seminar options following BooSt Grant release.
 - Working on revising preschool scholarships with specific income information.
 - Meeting with new Program Providers to increase contracts to utilize funding.
1. Tuesday, March 1, 2022, 3:30 PM with Margareth Legaspi, Ed. D Chief Education Strategy Officer Verite Educational Services & Tutor Time 4 U.
 2. Meeting March 10, 2022 in Roland Iowa regarding Child Care issues in the City. The Meeting will consist of Iowa Women's Foundation, Roland Iowa Community Leaders, and Center for Child Care Resource & Referral. Possible outcome is Roland Iowa will develop a new Child Care Center. (Glidden Iowa).
 3. Upcoming meeting with the Ames School District, United Way of Story County, Jamet Colton, Director Story County college Access Network (SCCAN) to discuss a piloting program to offer training and field experience to High School Students in a child care center with 20 hours of preservice training through Iowa State University at no cost to the student and then 60 hours of paid in the field experience. Employment can continue even after completing the program. An individual could work, complete high school and enroll in the TEACH program while working and obtain an AA or bachelor's degree. This program will fulfill several needs.
 4. The legislation may potentially change ratio laws. This program would give a young person basic training to work in a child care and support a limited workforce, as well as offer future education opportunities after graduation.
- Currently, the phone system in the Boone office is going out approximately once a week. Some days no phone availability. Director is obtaining quotes from US Cellular, Verizon, T-Mobile & AT&T.
 - The HP Lab top fan is continuously running and needs a new part. Will the Lab top continue to have problems, more than likely which will create additional expense and inefficiency?
 - New Board Membership. A Membership committee will need to be developed to assist in replacement of retiring Board of Director Members. (Please see attachments with Agenda).

- The Early Childhood Iowa Program is transitioning from the State Department of Management to the State Department of Human Services.
- Please note the legislative information on your Agenda's and the Child Care Resolution for the Early Childhood Iowa Stakeholder Alliance information sheet. The current legislation is changing the ratios and 16-year-olds can care for school age children before and after school unsupervised (approximately 15 to 1 ratio). Child Care Centers ratios will increase.

Public Forum: None

Board Processing Committee:

New Board Membership: Board Recruitment & Retention. (13 positions open).

- Director & Committee suggested we need to have a standing Board Recruitment Committee. Eric suggested we put an item agenda on April's meeting to add an ad hoc committee to focus on board member recruitment and membership.
- **Board Membership:**
 - Ed Gillott moved to terminate board member Alexandria, due to not attending board meetings for a year.
 - 2nd: Laura
 - Unanimous: Yes
 - [Please see Attachments B-1 FY22: Board of Directors Members Information. Attachment B - 2: Board of Directors Roles & duties].

Budget and Finance:

- Cell Phone with Hot Spot for Director: as no phone in Ames office and limited service in Boone office.
 - Motion : Kelly moved to allot \$1,000 for the purchase of a cell phone and 200.00 maximum amount monthly for a hot spot and monthly fee.
 - Unanimous vote: Yes
- New Dell Lab top computer. HP Lab top will need parts replaced with the fan per Boone IT, Eric Sloan. (\$1,700 to \$2,000). (Dell Latitude 5520 or Dell Latitude 7

Motion : Latifah moved to authorize executive director to purchase a new laptop computer, docking station and accessories of a maximum of \$3,000.00

Discussion: Executive director report back to Vice Chair on purchase and service

2nd: Latifah

2nd: Laura

Unanimous vote: Yes

Children Service Committee: no report, Children's committee will meet at 4:30 monthly one hour before the regular board meeting.

Public Relations Committee:

Update on the Brochure & PR Packet.

Updating Website

Old Business:

Hot Spot: board approved hot spot and cell service.

Revised FY22 Budget: Anita will email board members a new google sheet to share monthly budget information to the board.

Contracting with CCR&R to provide Grant Services: (Attachments C-1, C-2, C-3, C-4, C-5):

Motion: Board member, Jack Friend, motioned to ratify the contract with CCR&R as presented.

2nd: Ed

Unanimous: yes

New Business:

Site Visits beginning March 3, 2022. (Site Visit Schedule -Attachment -D): Eric encouraged board members to contact Anita if he/she is available to attend any site visits.

Early Childhood Iowa was transitioned from the Department of Management to the Department of Human Services. This change was announced February 24, 2022. Updates will be shared as they become known.

Information/Announcements:

<https://www.legis.iowa.gov/legislation/BillBook?ga=89&ba=HF2024>: An Act relating to child care assistance payments for children. Who are absent from regularly scheduled child care days

[2021-2022](#)

[89th General Assembly](#)

(Introduced) A bill for an act relating to child care center staff ratios.(See SF 2268.)

[\[SSB3065 2021 Detail\]](#)[\[SSB3065 2021 Text\]](#)[\[SSB3065 2021 Comments\]](#) [2022-02-14](#)

Committee report approving bill, renumbered as SF 2268.

(Please see Attachment E regarding Child Care Ratios legislation: Child Care Resolution for the Early Childhood Iowa Stakeholder Alliance).

Adjourned at 7:22

Motioned: Laura

2nd: Kelly

Unanimous: Yes