

Minutes Template

BooSt Together For Children Board Meeting

April 12th, 2021- Via Zoom 5:30 pm -7:00pm

Meeting called to order at 5:32 pm

Board members in attendance: Nikki Fisher, Celeste Mortvedt, Ed Gillott, Kelly Polich, Laura Phipps, Latifah Faisal, Lynn Chitty, Gail Kenkel (5:57 pm)

Public in attendance: Megan Thompson(MICA health supervisor), Sadie Bohr (Healthy Futures), Angi Esser (CC&R), Eric Gebhart (potential board member), Jack Friend (potential board member) (6:26 pm)

Approve Agenda:

Motion : Ed

2nd: Lynn

Unanimous vote: Yes

Approve Minutes 3/8/21

Motion: Latifah

2nd: Ed

Unanimous vote: Yes

Public Forum:

Sadie Bohr reported accreditation interviews went well.

Angi Esser- Infant toddler seminar wrapped up, 23 individuals attended.

Megan Thompson-Tara fielding calls from callers, providing lock boxes to keep medications safe.

Celeste reminded the group that ASQ's are not required but encouraged. DHS is providing materials. Sadie asked for the ASQ training and Nikki said she will get that information out to her.

Board Processing Committee:

Area Director Report : Nikki shared updates.

Highlights-A lot of the budgets are coming out, 1st budget ECI 250,000 increase, but this could change from 1st draft to final draft. McKinnley Bailey talked about legislators at the capitol. ECE will be finishing up FSY-21 and starting 2022. We will have a lot going on in the next month.

Nikki Annual Evaluation: Celeste recommended a survey of questions related to competencies to board members and others. This will provide more feedback for Nikki. Laura agrees. Stated the last evaluation was not beneficial. Survey will be completed on Google Survey. Celeste has started the survey and will run questions by Ed to edit and add to.

Budget and Finance:

Discussion: Are providers turning in expenses, Boost had to send in a 3rd qtr. Report in DAISEY, We lost 2,000 dollars from FY 21 to FY 22. You can only carry over 20% of funds and we are under this mark.

Approve March Finances as submitted:

Motion: Ed

2nd: Lynn

Unanimous: Yes

Children Service Committee:

Preschool Updates: Laura gave an update. Focus has been on getting preschool scholarships cleaned up. It was difficult to decide if we are funding extended 4 yr old pk or wrap around services. Now focusing on 3 yr old preschool, increased to max of \$245.00 per month which could include transportation, sliding fee scale, applications will come to Boost, committee will make decisions about scholarships. In the past, the programs handled the applications and sent Boost a bill. By having Boost look at the applications and grant the applications will also get the Boost name out there to the public.

Discussion: Ed asked about the application, are the criteria listed on the application. Can the board see a summary of what has changed. Nikki will send a summary out to the board.

Public Relations Committee:

Boone Chamber Golf Outing: Networking opportunity, Nikki will be joining the outing. Need 4 people for a team. June 3rd at Honey Creek Golf course. Eric would need to check his work schedule to see if he is able to attend. Nikki's husband may also join the team. Nikki will reach out to Andrew Allen to see if he wants to be part of the golf team.

Old Business:

'Business' Member: Nothing new, we continue to need new board members

Discussion: Ed proposed we look for a business that has concern for employees' childcare availability.

Site Visits: Katie-new provider in Boone, went really well. Sarah-on next Wednesday.

Travis Starr: Celeste mailed the letter to Travis, stating we missed him, the policy for board attendance, and requested a response by April 12th. Travis has not responded. He has missed 8 meetings, the policy is 3. Nikki referred to the policy. Removal can be made at any meeting and then put on agenda after a letter has been mailed to inform him we are discussing.

Motion to remove: Laura due to board policy on meeting

2nd: Latifah 2nd

Unanimous: Yes

New Business:

Family Support Program Incentive: Sent to YSS and LSI-Family supports will have 3 of the reported standards, they pick 1 standard and the board picks two standards. If they hit above the standards, they can get up to \$6, 000 dollars in a year. Does not come out of Boost funds. There will be a pilot that will last a year. Starts July 1st,2021. This is an all of Iowa incentive.

Open/Close Meeting procedures/Governor Reynolds executive order:

Chapter 21 code of Iowa: All actions and discussion will be conducted in open meetings, notes taken, actions and decisions made, board members time in and out if late and leaving early.

Executive order for virtual visits will end May 2nd. As long as one person has a laptop and is handicapped accessible, others could meet via zoom. Meeting notices posted on the website, and at least 24hrs in advance.

Special meetings can be requested by chair or vice-chair and 2 board members approve OR 4 non office holding board members. and within 5 days of request, only discuss the topic requested.

Jack Friend: Kelly motioned to accept Jack's application to the board even though he may have to leave the board in 18 months if his significant other gets a job out of the county or state. His membership will start FY21.

2nd by : Ed

Unanimous Yes

Eric Gebhart membership:

Motion by: Ed to nominate Eric to the board to fill Travis's position until fy 21 ends and then start his first term FY 22.

2nd by : Lynn

Unanimous Yes

Bubble Ball : A 'ball' sponsored by Childserve. Nikki will be styling girls' hair. Dresses will be made out of bubble wrap.

FY21 and FY22 Board meetings:

We will be able to complete everything by within the next two board meetings. Skip June meeting.

FY22 2nd Monday of the month. December FY22, possibly a zoom or get together.

Motion by: Kelly

2nd by : Lynn

Unanimous Yes

FY22 Fiscal Agent Agreement: Will continue to be Story County. Need to get Celeste signature, Nikki and Celeste will meet to get this done.

Gov. Reynolds Child Care Task Force: Link to see discussions, notes, many subcommittees,

Ericson Library -Flyers will be sent out on May 1st, Event is on June 5th, 9-3 Boost will be handing out helmets, bike safety packets, with firefighters helping with fitting the helmets. There are 338 helmets from toddler to XL. Volunteers are needed.

Next meeting: May 10th 5:30pm -7 pm Via Zoom

Meeting Adjourn 7:12 pm