

Boost Together for Children Monthly Board Meeting Minutes

Tuesday April 5th, 2022

Story County Bldg. 126 Kellogg Ave Ames Iowa,
2nd Floor Multipurpose room.

Meeting called to order at 5:35

Board Attendees: Anita Claman (Executive Director), Celeste Mortvedt, Eric Gebhart , Kelly Polich, Latifah Faisal, Laura Phipps, Ed Gillott, Jack Friend (via zoom), Lynn Chitty
ECI State Administrator: Shenell Wagler

Community Members: CCR&R: Laura Patton, Breanne Gerwulf, YSS: Peggy Ragner

Agenda

Review March Board Minutes

Motioned by Eric to approve March Board Minutes with the following corrections
Discussion: Correction Celeste Mortvedt did not attend the meeting, , add "ED Gillott
Moved to send a letter to Alexandra.
2nd by Phipps
Unanimous: Yes

Review April Board Agenda

Motioned by Phipps to approve March Board Minutes as written
2nd by Celeste
Unanimous: Yes

Directors Report

- Completed Site Visits
- Completed RFP- Contractors will need to complete new RFP's, Boost will receive approximately\$ 90,000 less next year.
- Reviewing Financials and developing claim forms & performance measures with the Finance committee: Funds are being reallocated as the funds have not been used by current contracts. Contractors can reach out to the executive director if more funds are needed to fulfill contract needs.
- Continuing to work on Contracting Services
- Updated Succession Plan and continue to formalize- Marion Kresse would assist with quick books and invoicing out, two other ECI directors would cover the Executive Directors responsibility. Vice Chair, Eric Gebhart reviews books and invoicing. Succession plan shall be annually reviewed.

Public Forum

CCR&R-homes and centers appreciative of Boost grants. Q4K (new QRS system, came out last week) \$20,000 dollars left to dispense. (Boost Seminar) Mental Health Seminars presented to childcare providers in Boone and Story County, 38 attendees. Providers from Okobojo come every year. 75% of registrants attended. Planning is taking place for more training.

Board Processing Committee

New Board Membership: Develop Ad-Hoc Committee (13 positions open July 1, 2022).

Celeste, Board President, appointed Ed Gillett, Latifah Faisal, and herself to the new board Member Committee

Budget and Financing

- Please see Directors Report regarding current financials
- Cellular phone purchased through TCC Verizon retailer in Boone Iowa.
- New Dell Lap top & Docking Station purchased to replace the HP.
- BooSt Grant is spent down to \$13,000.00 and almost completed.

Children Service Committee

- Reviewed Site Visit Summary
- Update on High School Child Care Field Study Programming from Black Hawk County-Training for Juniors and Seniors in highschool to address childcare shortage, 20 hours of class time, 40 hours on site training, earn a certificate and possible employment at center.
- Reviewing Quality Improvement Project Infant and Early Childhood Mental Health IECMH 8 weeks 2 hours per week small group
Provide reflective consultation with super, team or individual
 1. Support staff in screening and assessment
 2. Collab. w/team in developing strategies to support children and families
 3. Observation and Feedback
 4. Assist w/ development and policies & practices the support EMH
 5. Professional Development
 6. Training offered to the community/parents

Public Relations Committee

- Provided Brochures for BooSt supported Seminar through CCR&R on Saturday, March 25, 2022. Director attended & assisted with Registration.
- Working on Community Plan
- Updating Website
- PR Packet

New Business

Action Items

- Request to move Board of Directors meeting to the second or third Tuesday of the month.
 - Moved by Gebhart to move our regularly scheduled board meetings to hold monthly board meeting on the 2nd Tuesday of each month starting in May.
 - 2nd by Gillott
 - Unanimous: Yes
- Determine if July or August board meeting will be removed from calendar due to inability to make a quorum. [Please check calendar for vacation conflicts].
 - Moved by Gehart to leave the monthly meeting dates on the calendar for July and August but post as optional meetings. If meetings are held, there would be a full agenda.
 - 2nd by Chitty
 - Unanimous: Yes

Information Item

- May, Special Meeting regarding RFP and Fiscal Year 2023 Contract determinations.

Old Business

- Researching Piloting program out of Black Hawk county with Ames School district, United Way, Story County college Access Network & others.

Next Meeting

May 10th, 2022 at the Community Service Building 900 W 3rd St. Boone, Iowa First Floor Conference room

Adjourned at 6:30