

Boost Together for Children

Monthly Board Meeting Minutes

Monday June 6, 2022

900 W Mamie Eisenhower Ave, Boone, IA 50036

Meeting called to order at

Members of the Board in Attendance: Eric Gebhart (via zoom due to illness), Latifah Faisal, Laura Phipps, Ed Gillott, Jack Friend, Lynn Chitty, Kelly Polich

Also present: Executive Director, Anita Claman

Members of Public in Attendance: Peggie Ragner (YSS) & Erin Hall (YSS)

Board Candidates: Abbie Schaffer, Kris Gross, Wilma Plot

Adoption of Agenda-

Motion to adopt minutes with an amendment to moving directors report to after old business- Latifah Faisal Second: Lynn Chitty

Approval of Minutes from April 5, 2022- Motion to

Public Forum: Erin Hall- Update on programs Nest Program 26 families

Healthy Futures- ASQ bags with materials for families to support development.

Board Processing Committee

- **New Board Membership: Ad-Hoc Committee (positions open July 1, 2022).**
 - o **Motioned by Ed Gillott 2nd: Latifah Faisal to appoint the following individuals to the Boost Board Abbie Schaffer, Kris Gross, Wilma Pillot Unanimous**
- **Board Applicants. (Applications previously distributed to Board of Directors).**
 - o **Moved by 2nd:**

Budget and Financing

- **Approve Fiscal Year funding plan (Attachment A. Budget)**
 - **Motioned by Latifah 2nd: Lynn Unanimous-Yes**
- **Appropriation of insurance benefit monies into salary for FY23.**
 - **Motioned by Ed: The board authorizes the finance committee to reallocate health insurance funds to a stipend to be determined by the fiscal agent.**
2nd: Lynn Chitty
Unanimous-Yes
- **Retention Bonus request from Lutheran Service of Iowa (Attachment B -LSI email).**
 - **Of all LSI employees**
 - **Moved by Ed to not approve the retention bonus request as submitted in email to Anica Claman, Board Director on May 26th, 2022**
 - **2nd by Laura Phipps**
Unanimous-Yes

Children Service Committee

- **Preschool Program request to extend scholarships to afternoon programming - (attachment C: Preschool Schedule).**
Request is not within Boost Guidelines for preschool scholarships

Public Relations Committee

- **Working on Community Plan**
- **PR Packets and website updated**

New Business

Board of Directors Officer Designation.

Motioned by Ed Gillott to appoint the following individuals as board officers:

Chair: Eric Gebhart
Vice Chair: Jack Friend
Secretary: Latifah Faisal
Treasurer: Abbie Schaffer

2nd by Laura Phipps

Unanimous-Yes

- **State ECI Designation process. (Attachment D: Designation & Iowa Code).**
- **New Board Members sign Conflict of interest statement. (Attachment E. Conflict of Interest form).**
- **Sign Code of ethics statement (Attachment F: Code of Ethics). All board members present signed the Code of Ethics Statement**
- **Review and approve work plan and calendar of events (Attachment G: FY23 Calendar)**
 - **Motioned by Ed Gillott 2nd: Kelly Polich Unanimous: Yes**
To approve the work plan and calendar with the following changes: Change October 10th to October 11th, add board retreat TBD, and stakeholder meeting with community plan
- **Review & approve Fiscal Agent Contract (Attachment H: Fiscal Agent Contract).**
 - **Motioned by Eric Geghart to approve the contract as presented 2nd: Ed Gillott**
 - **Latifah Faisal abstained**
- **Review & approve Boone County Contract (Attachment I: Boone County Contract).**
 - **Moved to approve Boone County Contract as written 2nd: Lynn Chitty**
 - **Unanimous yes**

- ECI State Contract received and signed by BooSt Together for Children Board of Directors Chairperson. Available for review in the BooSt Together for Children, Boone Office,
- Ericson Public Library is hosting the Summer Reading Program Carnival on Monday, June, 13, 22 from 4:00-7:00 Pm BooSt Together for Children with the Human Service Council will be handing out bike helmets with Bike Safety Coloring books. All Board members are encouraged to attend and if you like to help out with helmets.
- Acknowledgment of Retiring Board Members

Old Business

- RFP Approval
 - o Moved by Latifah Contracts will be approved

Directors Report

Next Meeting:

Next Board Meeting: July 12, 2022. Boone Community Service Bldg. 900 W 3rd St. Boone IA

Adjourned at 7:04 Motion by Lynn Chitty Second by Laura Phipps